



**BOARD OF TRUSTEES
EXECUTIVE COMMITTEE**

Meeting by Videoconference

By Zoom Platform:

(Aug 20, 2020)

Meeting Minutes

In Attendance: Executive Committee Members (via video conference): Chair Joseph Morone, Vice Chair Jamie Burnett, Secretary Kass Ardinger, Todd Black, Jackie Eastwood, Chris Pope, Morgan Rutman, and Wally Stevens (for Alex Walker). Other Trustees: Amy Begg, Don Birx, Jim Dean, Cathy Green, George Hansel, Shawn Jasper, Todd Leach, Scott Mason, Tyler Minnich, Mike Pilot, Mark Rubinstein, Michael Shannon, Marjorie Smith, Melinda Treadwell, and David Westover. Also participating (via video conference): Tia Miller, Matt Purcell, Lisa Thorne, Cathy Provencher, Brenda Glynn, and Ron Rodgers.

Call to Order: At 4:00 pm, Chair Morone called the meeting to order, had the roll called, and noted the presence of a quorum sufficient for the conduct of business.

Conduct of a Telephonic Meeting: Chair Morone had the following announcement made regarding the conduct of a telephonic meeting and counting all members toward the quorum requirement whether or not physically present in the meeting location:

This meeting is being held by electronic means in conformance with the Governor's emergency declaration of March 13, 2020, and subsequent emergency orders, as well as the applicable provisions of the New Hampshire Right-to-Know Law, RSA 91-A. If during the conduct of this meeting, anyone has difficulty connecting or staying connected to the video or audio feed please contact Tia Miller at tia.miller@usnh.edu.

Update on COVID Testing Program: Chair Morone asked Presidents Treadwell, Birx, and Dean to report on their early experience with the COVID testing programs at their institutions. President Birx went first, describing lessons learned and improvements implemented over the first couple of days. Because some students were not able to be tested prior to traveling to PSU, the move-in process will take longer than originally anticipated. Fortunately, many classrooms were outfitted with technology to deliver remote access to classes, enabling the students who were not tested to participate in their classes while waiting for the negative test required to move onto campus. President Treadwell reported a back-log in sample collecting because the testing vendor was not able to provide sufficient telehealth appointments for supervision of self-administered testing.

Rather than allow self-administered testing to go forward unsupervised, President Treadwell has extended the move-in period for KSC students. President Dean reported UNH has reviewed the testing regimes at other schools already open and decided to increase the frequency of testing for students to twice weekly and for staff and faculty to once weekly. In addition, President Dean has directed his team to be direct in their communications about the behavioral protocols.

Approval of Meeting Minutes: On motion made by Chair Morone and seconded by Vice Chair Burnett, the committee unanimously approved the minutes for the meetings of July 28 and August 13.

VOTED, that the Executive Committee approve the minutes of the meetings of July 28, 2020 and August 13, 2020, as presented.

Review of FY20 Preliminary Financial Results and Approval of FY21 Updated Operating Budget: Vice Chancellor Cathy Provencher reported the preliminary financial results for FY20, saying the year appears to have ended with revenue and expenses balanced at break-even. Ms. Provencher also presented an updated operating budget for the current year, FY21, and asked the Executive Committee for approval. After discussion of the updated budget, including the question of whether it was necessary or appropriate for the committee to approve it given that the high levels of uncertainty associated with operating during a pandemic will likely necessitate additional updates, Chair Morone moved the proposed motion. Trustee Eastwood seconded it, and the committee voted by roll call to approve the updated budget by a vote of seven in favor and one opposed.

VOTED, on the recommendation of the Chancellor and Presidents that a capital budget for University System units applicable to the fiscal year beginning July 1, 2020, and ending June 30, 2021 (FY21) be approved in total for the System by the Board of Trustees as presented in the attachment; AND FURTHER that for/during FY21 future expenditures for capital projects be subject to the approval process outlined in the spending directives dated April 1, 2020; AND FURTHER that any required changes and modifications to the capital budget required during FY21 are delegated to the Finance Committee for Investments.

Trustee Stevens explained his 'no' vote, saying he did not object to the adjusted budget but does not think it needs to be approved by the Executive Committee.

Non-public Session: At 5:00 pm, the Executive Committee voted to go into non-public session for the reasons described below. On motion made by Chair Morone and seconded by Trustee Eastwood, the committee voted unanimously by roll call to go into non-public session:

VOTED, that the Executive Committee go into nonpublic session to discuss the annual performance evaluations of the USNH presidents and chancellor as authorized by the Right to Know Law provisions regarding personnel matters including the performance of one or more public employees, pursuant to RSA 91-A:3, II (a).

Executive Non-public Session: At 5:02 pm, the committee voted to go into executive non-public session to discuss the annual performance evaluation of the USNH presidents and chancellor. On

motion made by Chair Morone and seconded by Trustee Stevens, the committee voted unanimously to go into executive non-public session:

***VOTED**, that the Executive Committee go into executive nonpublic session as authorized by USNH Board Bylaws, Article V, Section 4g.*

Return to Public Session: At 5:55 pm, on motion duly made and seconded, the Executive Committee voted to return to public session. Chair Morone announced the committee took no votes and made no decisions while in non-public session.

Adjourn: At 6:00 pm, Chair Morone called for further business and, hearing none, called for a motion to adjourn the meeting. The motion was duly moved, seconded, and unanimously approved. The meeting was adjourned.