



RISK MITIGATION & MANAGEMENT PLAN EXECUTIVE SUMMARY

BEHAVIOR, ENFORCEMENT AND EDUCATION

- KSC has developed a team approach to assure a high-level process is in effect to assess issues, effectiveness, and assure communications with the community.
- KSC is receiving returned Community Commitment Acknowledgements from students and will send faculty/staff expectations prior to a return date.
- With the cancellation of the Little East Conference fall season, KSC Athletics is working on a proposal to continue workouts, drills, practices, etc. and will comply with previous testing and screening plans specific to athletes.
- The KSC Student Code of Conduct has been updated and published. Students will receive a reminder with the AVP of Student Affairs welcome email sent to students during first week of classes. Will apply on and off campus.
- KSC has been in active engagement with Keene Police Department to emphasize education over enforcement of behavioral expectations.
- Strategic communications campaigns are currently underway. The KSC Communications department has released two PSA's and has more being released via social media outlets and KSC website updates. Informational posters will be posted on all exterior doors, in public spaces, and restrooms on Campus beginning the week of 8/3.
- The FAQ section on the KSC website is updated weekly in an effort to keep pace with the influx of questions as we get closer to our scheduled return date.

SPACING, CLEANING, AND PROTECTION

- Classroom occupancy has been reduced in all classrooms to comply with 6' distancing. KSC Physical Plant is currently spacing furniture in classroom and marking seats that are appropriately spaced. Furniture will be removed as needed or rearranged in the classroom to accommodate physical distancing.
- KSC has ordered Minimum Efficiency Reporting Value-13 (MERV-13) filters for air handling units and are expected to arrive prior to the beginning of class. Where possible, air handlers will be adjusted to eliminate recirculating air throughout buildings.
- Signage will be posted on all rooms to reflect the reduced occupancy limits.
- KSC has installed technology in 50 classrooms to make them "Zoom" enhanced. Mobile technology "OWLS" kits have also been purchased to compliment classrooms that did not receive "Zoom" upgrades. Installation is complete and systems are currently being tested and adjusted as needed.
- Faculty will begin to receive training instruction for Zoom enhanced classrooms. beginning 8/10.
- The academic calendar has been adjusted so that asynchronous instruction will begin the week of 8/24 when on-campus students return. In-person, hybrid, and remote instruction will begin in earnest the week of 8/31. Classes will be held on Labor Day and Fall Break Day; however, Veterans

Day will still be observed as a holiday. Students will leave Campus at the Thanksgiving break with the remaining classes and exams remotely completed by 12/6.

- Residence halls will have no more than two people in a room. There will be no triples or quads in residence halls. Suites and apartments will remain unchanged.
- Chartwells will offer limited seating in the Zorn Dining Commons with prepacked meals. Online ordering will be offered with pick up locations at the Dining Commons, Lloyd's Marketplace, and The Night Owl Café. Catering will be offered through pre-packaged options, buffet-style catering will not be offered.
- Public buildings will be restricted to KSC community. Outside events will be scheduled on a case-by-case basis.
- Hand sanitizer will be available at building access points. Classrooms and labs will be equipped with disinfectant spray bottle and disposable towels.
- Elevators will be restricted to one person
- All visitors on Campus will be expected to wear a facial covering and comply with 6' distancing even when outdoors. Academic classes, when and where applicable, will be encouraged to hold classes outdoors.
- With the cancellation of the fall Little East Conference season, Athletics is working on a plan to have student athletes engaged in other sport-related activities.
- KSC has received and is still receiving, items from the UNH bulk purchase. KSC has identified EHS Manager as point of contact for distribution requests and will provide training as needed.
- Lexan barriers are being installed at transaction points throughout Campus
- All rooms have been evaluated for reduced occupancy. Signage will be posted as to what the reduced occupancy limits will be. Some meeting/seminar rooms have been taken offline to store furniture not being used.
- KSC is prepared to introduce 100% outside air into buildings and exhaust interior air in buildings where this is possible. Most of KSC's highly concentrated buildings have this capability. Those that do not will be encouraged to open windows and in select areas, HEPA filters will be considered in higher risk areas. The Library and Science Center will have MERV-14 filters installed in their respective air handling units while other buildings will utilize MERV-13 filters. KSC Physical Plant is researching and working with Siemens to assess the efficiency of ionization in select buildings. It should be noted that when going to 100% outside air/exhaust, comfort levels may not be achievable on unseasonably warm/cold days.
- Transaction windows will also have floor decals for proper spacing. Poster and other educational signage will be installed in public spaces, restrooms, on exterior doors, and throughout Campus in general.
- KSC will have a Wellness Center satellite clinic for non-COVID related testing. Quest Diagnostics will have a mobile site presence on Campus once a week. Quarantine space has been identified in various Owl's Nest buildings.
- Canvas course provided by KSC EHS Manager will be available for all faculty, staff, and students.
- KSC EHS Manager has outlined lab/shop protocols and procedures as well as space use limitations.

TESTING AND SCREENING

- Testing method will be a mid-terminate nasal swab. All students will be required to have a negative test result on file with the Wellness Center 3-7 days before arriving on Campus (move-in days for

residential students, beginning of class for off-campus students). All faculty and staff will be required to have a negative test on file with Human Resources 3-7 days prior to returning to Campus.

- The second round of testing will take place the week of 8/31 with the third and final round the week of 9/14. Special student populations will be tested either weekly or bi-weekly depending on the interaction with other entities and increased risk categories (athletes, music students, student teachers, nursing, clinical, etc.)
- After the last round of testing, a random selection of 10% of faculty, staff, and students will be selected for testing each week.
- The Wellness Center will track testing results through its electronic medical records programs for students. Human Resources will receive information on faculty and staff. NHDHHS will simultaneously be notified of any positive test results.
- KSC has established a Rapid Response Team that is made up of four leads and eight investigators (two investigators per lead). This team will take the first 24 hours of possible contacts and will hand off the NHDHHS for further investigation.

CONTACT TRACING

- KSC has established a Rapid Response team, in coordination with NHDHHS and Cheshire Medical Center, to immediately respond to suspected or confirmed COVID-19 case by identifying within 24 hours any persons with potential exposure. KSC team will then provide NHDHHS information stemming from investigations.
- Team is built around four team leads with two investigators assigned to each lead. Leads have been identified and trained. Interviews with potential investigators are ongoing.

ISOLATION AND INCIDENT MANAGEMENT

- KSC is working in coordination with Cheshire Medical Center to identify regional capacities and trigger points appropriate to Cheshire County.
- NH State trigger points include NH Statewide positive cases, NH Statewide hospitalizations, NH Statewide restrictions
- KSC trigger points include Active Campus + Cases, Campus + Case Rate, Isolation bed % use, and Quarantine bed % use.
- Four levels of retrograde actions identified: Normal, Restricted, Limited, Remote. KSC target for the Academic Year 20/21 is Restricted.