



BOARD OF TRUSTEES EXECUTIVE COMMITTEE

Meeting Held at USNH Offices
5 Chenell Dr., Suite 301, Concord, NH
(June 5, 2024)

DRAFT FOR REVIEW AND APPROVAL

Meeting Minutes

In Attendance: Executive Committee members present at meeting location (USNH System Office, 5 Chenell Dr., Concord, NH 03301): Chair Alex Walker, Vice Chair Jamie Burnett, Kass Ardinger, Cathy Green, and Gregg Tewksbury. Executive Committee members participating by videoconference: Jackie Eastwood and Mike Pilot. Other Trustees present at meeting location: Sen. James Gray. Other Trustees participating by videoconference: Donald Birx, Emily Coutermarsh, James Dean, Kevin Knarr, Mackenzie Murphy, and Melinda Treadwell. Others participating in the meeting: Chief Administrative Officer Cathy Provencher.

Call to Order: At 3:30 pm, Chair Walker called the meeting to order and confirmed the presence of a quorum sufficient for the conduct of business.

Approval of Meeting Minutes: By motion made by Trustee Green and seconded by Trustee Tewksbury, the Committee unanimously voted by roll call to approve the minutes of the Executive Committee meeting of April 18, 2024, as follows:

VOTED, that the Executive Committee approves the minutes of the Executive Committee meeting of April 18, 2024, as presented in the agenda materials for this meeting.

Nonpublic Session: At 3:33 pm, by motion made by Trustee Tewksbury and seconded by Trustee Burnett, the Committee unanimously voted by roll call as follows to enter nonpublic session for the reasons stated:

VOTED, that the Executive Committee hereby enters nonpublic session for the purposes of discussing (1) personnel matters including the performance and compensation of one or more public employees, (2) the hiring of any person as a public employee, and (3) consultation with legal counsel as authorized by RSA 91-A:2,1 (b) and 91-A:3, II (a) and (b).

Executive Nonpublic Session At 3:52 pm, upon motion made by Trustee Green and seconded by Trustee Burnett, the Committee voted unanimously by roll call to enter executive nonpublic session as set out below. Interim Chancellor Dean and Presidents Birx and Treadwell took no part in the executive nonpublic session.

VOTED, that the Executive Committee enters executive nonpublic session as authorized by USNH Board Bylaws, Article V, Section 4g.

Return to Public Session: At 4:16 pm, upon motion duly made and seconded, the Committee returned to public session.

Sealing of Nonpublic Session Minutes: By motion made by Trustee Green and seconded by Trustee Tewksbury, the Committee voted unanimously by roll call as follows to seal the minutes of the nonpublic session:

VOTED, pursuant to RSA 91-A:3(III), that the minutes of the nonpublic session be sealed until the relevant institutional chief executive officer determines that disclosure would no longer render the purpose of the nonpublic session ineffective.

NOTE: Subsequent to this action but prior to the publishing of these minutes, the chief executive officer of Keene State College determined that disclosure of one action taken in nonpublic session would no longer render the purpose of the nonpublic session ineffective. That action is set forth below:

Appointment of Interim Provost and Vice President for Academic Affairs at Keene State College: By motion made by Trustee Tewksbury and seconded by Trustee Green, the Committee voted unanimously by roll call as follows to appoint Dr. Kristi A. Sandy as KSC Interim Provost and Interim VP for Academic Affairs effective July 1, 2024:

VOTED, on recommendation of Melinda Treadwell, President of Keene State College, with the endorsement of the Executive Compensation and Performance Review Committee, that the Executive Committee hereby approves the appointment of Dr. Kristi A. Sandy to the position of Interim Provost and Interim Vice President for Academic Affairs at Keene State College for a period not to exceed three years, upon the additional terms outlined in the attached materials.

Update on Enrollment Projections: CAO Cathy Provencher updated the Committee on the status of enrollment projections for the coming academic year. To date, USNH enrollment and financial aid projections are in line with budget projections. However, significant uncertainty remains given this year's changes to the federal financial aid application and award processes. Updated projections will be provided at the Board's June business meeting.

Adjourn: At 4:22 pm, Chair Walker called for further business and, hearing none, adjourned the meeting.